

THE FRIENDS OF THE GEORGETOWN PUBLIC LIBRARY

Board Meeting Minutes, May 20th, 2026, 9:30 a.m.

PRESENT: President Karen Harrison; President-Elect Angela Bryant McGlothlin; Secretary Kathy Yancy; Treasurer Mary Ouellette; Assistant Treasurer Connie Mayes; Directors Wayne Talbot, Ricki McMillian; Josie Talbot, Janet McFarland, Don Ballard, Mindy Klein, and Sheryl Westwick; and Library Support Coordinator Valerie Barber.

NOT PRESENT: Past President Chuck Collins and Volunteer Coordinator Kathy Olmstead.

Call to Order: President Karen Harrison called the meeting to order at 9:28 a.m. She introduced our newest board member, Sheryl Westwick. We each introduced ourselves to Sheryl.

Library Report: The Summer Reading Program will begin in June. Valerie asked if there were questions about the Memorandum of Understanding, but there were none.

Secretary's Report: Kathy Yancy. The minutes of the April meeting were approved by acclamation and will be posted on the FOL website.

Consent Agenda: Don moved to accept the Consent Agenda; Ricki seconded, and all were in favor.

Treasurer's Report: Mary Ouellette. The total revenue for April was \$14,112. Expenditures added up to \$2,869. Net revenue for the month was \$12,191. For the fiscal year to date, the net revenue is \$52,014. Total assets as of April 30 were \$526,042. Figures are rounded to whole dollars.

Communications Report : Angela Bryant McGlothlin. Dee Cover completed training and is now actively supporting graphics and social media and working independently. She created a new membership poster, based on the redesigned HCAS placemats. Angela is qualifying prospects to confirm level of interest and availability to support the team.

Book Sales. Secondhand Prose made \$785.22 in Collectors' Corner sales and \$4,249.19 in donations in April. Online sales totaled \$2,124.82 and the donation cart plus other donations/sales added up to \$786.11. The grand total for all book revenue was \$7,945.34 in April.

Fundraising: Wayne Talbot: Wayne discussed two options for the Giving Season campaign this year. The more costly option would include an Acquisition mailing to many local people from a rented list of known non-profit donors. This is usually not profitable financially but does allow us access to new names and addresses for future mailings. Our second option would be a repeat of the procedure we followed last year, using select postal routes that included some current FOL members but many non-members, mailing twice, including a postcard. Because this option is less expensive, it's more profitable – we exceeded our goal last year. We favor this method. Mindy pointed out that if we found a way to put a unique identifier in the return address, we could more easily identify whether the donor was responding to the postcard or the letter. We will work on this.

Wayne's estimate from Carl Bloom Associates of \$16,700 for the second option will be voted on at our June meeting. The goal will be \$52,000.

Membership: Mindy Klein. We have 1303 members from 913 households as of April 30th. Mindy also had brochures printed after Communications updated the design. The membership drive produced 31 new members, plus 10 renewals and 4 donations. Library staff were recognized with homemade cookies (thanks, Polly and Mindy!) for National Library Week.

Information Technology: Wayne Talbot. Wayne provided detailed information regarding methods of avoiding security breaches to our computers or accounts. He also warned us again that computers using Windows 10 are not safe.

Old Business:

BookPage: Mary Ouellette. Mary confirmed the quantity for the print subscription and will renew.

Attorney Meeting: Angela Bryant McGlothlin. Angela reported that contacting LegalZoom and submitting our own draft document(s) for a legal opinion is our best option, at \$250 per document. She confirmed that a business law specialist was available. We agreed to try this.

MOU: Karen Harrison. The returned agreement is acceptable; Don moved approval and Ricki seconded. Karen will sign it.

Village Elementary PTA Carnival: Karen and Mindy. Karen, Mindy, and Don joined library staffer Liz Pedrosa to promote FOL and GPL at the Village Elementary PTA Carnival on May 16. They distributed brochures to adults and library-themed temporary tattoos to younger attendees. Liz will also hand out brochures and promote FOL from the bookmobile.

Karen and Mindy talked about how hot it was at the event. We discussed adding an awning to the WOW!mobile; Valerie said she thinks it has a difficult-to-operate manual awning. Angela offered the use of a stand-alone canopy that she has. Wayne proposed adding an electric awning to the bookmobile, probably costing about \$1,000. This could be a future wishlist item; it will be discussed with Sally.

New Business:

Volunteer Orientation: Ricki McMillian. Ricki informed us that Kathy Olmstead is stepping away from her position due to health concerns. A Volunteer Coordinator is urgently needed, as well as better follow-up and timely database input. Mindy, Ricki, and Don will meet to work out a way forward, and Wayne will join them. An orientation is currently planned for June 17th.

Recruitment: Karen Harrison. Mindy, Karen, and Susan Harmon are working on a list of board nominees for the next fiscal year. All four current officers are returning. Interested volunteers Jeff Dahmer and Virginia Chasey will join us for our June meeting.

Invitation from Pflugerville Library: Karen Harrison. We received an email from the Pflugerville Library Director inviting our group to explore getting together with various Friends groups from around the area. While our reactions were generally favorable, we're confused regarding the specifics of such an event. Should we view it as a networking opportunity? Is it some sort of training? Is the proposed August timeframe sufficient to prepare for such a large event? As multiple members pointed out, we have the facilities and expertise to host such a gathering. Angela will respond positively to this email and share these concerns on behalf of the FOL.

Tales on the Trails: Karen Harrison. Karen received a message from the Friends of the Parks and Recreation Department with a quote for repairing the damaged hardware. Our half would be roughly \$1,600. We all agree that this is reasonable and approve the expenditure.

Member Letter: Karen Harrison. After a letter arrived from a member describing her unsatisfactory experience inquiring about volunteer opportunities, Karen responded by phone. She apologized for the oversight and the member said she would renew. However, this reinforces the discussions we've had about inconsistent follow-up after new members attend orientation. Mindy mentioned how many people select "Special Events" as their preferred activity when they join – we have limited events per year to offer them. Janet suggested contacting these people and asking, "Have you considered...?" Clearly, we must do more. Ricki and Connie both suggested creating a team for Volunteer Orientation.

Adjournment: There being no further business, Kathy moved that we adjourn. Mary seconded, all approved, and this meeting adjourned at 11:07 a.m. Our next meeting will be on June 17th at 9:30 a.m. in the classroom at the library, Angela presiding.

Respectfully submitted,

Kathleen S. Yancy
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May 24, 2026
Date