

THE FRIENDS OF THE GEORGETOWN PUBLIC LIBRARY

Board Meeting Minutes, March 19th, 2024, 9:30 a.m.

PRESENT: President Chuck Collins; Past President Wayne Talbot; Treasurer Mary Ouellette; Assistant Treasurer Connie Mayes; Secretary Kathy Yancy; President Elect Karen Harrison; Directors Ricki McMillian, Don Ballard, Josie Talbot, Mindy Klein, Jody Patterson, Angela Bryant McGlothlin, and Carolyn McAndrew; Library Director Sally Miculek.

NOT PRESENT: Volunteer Coordinator Kathy Olmstead.

Call to Order: President Chuck Collins called the meeting to order at 9:26 a.m.

Library Director's Report: Sally shared drawings of the furniture for which she requested funding. The initial estimate of \$35,000 has been reduced to \$16,000, less the \$1,500 that FOL will pay the Sun City Woodworkers for the Children's area book drop.

Updates to ongoing projects:

- The new projector and speakers are installed in the Children's area.
- The contract for the book lockers at the Carver Center is in the hands of the city's Legal Department.
- The Long-Range Plan has been modified and will be presented to City Council on April 22nd.

Data from the GPL Express at Carver Center shows that 15 patrons have already used the new service. The first adult film showing on a Sunday will take place on March 23rd.

Chuck asked about the disposition of the library's used furniture after it has been replaced. Sally said that it's usually auctioned but provides minimal proceeds, which usually go into the City's General Fund. Auctioned items that were donated to the library may provide funds for the library.

Secretary's Report: Kathy Yancy. The minutes of the February meeting were approved as presented.

Consent Agenda:

Jody announced that Angela and her company Nest Egg will assist with FOL graphics work and social media postings temporarily as a new volunteer is sought. Roberts Printing has also done some graphics on various projects; Mary reminded everyone that when this occurs, the specific project must be named on the invoice.

Treasurer's Report: Mary Ouellette. Total revenue for February was \$8,370 and gross profit was \$8,270. Expenses totaled \$41,043. Net operating revenue equaled \$-32,774. With investment and

interest income, the total net revenue for the month was \$-32,079. Total assets were \$410,921 as of February 28th. (All numbers are rounded to whole dollars.)

Communications: Don has been busy photographing events and is preparing a slideshow for the Volunteer Appreciation luncheon. Jody sent out the luncheon invitations; this will be repeated without the elaborate graphics and multiple embedded links. Angela sent the Press Release for the May HCAS. Susan keeps our website up to date with all these events.

Book Sales. Second Hand Prose made \$643.88 in Collectors' Corner sales and \$3,253.73 in donations in February. Online sales totaled \$1,679.92, and the donation cart plus other donations/sales added up to \$629.84. The grand total for all book revenue was \$6,207.37 in February.

Membership: Mindy Klein. We have 1,297 members from 897 households as of February 28th. FOL was represented at the Sun City Non-Profit Fair on February 21st. We gained 7 new members, covering the cost of participating. The black book cart was a draw, even though only a few books were distributed.

The April 7-11th membership drive will include a feedback board like the one last year that featured the Long-Range Plan. A few more volunteers are needed.

Volunteer Orientation: Orientation was held on Saturday, March 1st and resulted in one new member.

Kathy moved that the Consent Agenda be accepted, and Josie seconded.

Old Business:

Insurance: Kathy reported that added insurance for active volunteers would cost \$900/year; a General Liability policy covering patrons in SHP or at our events would be \$400/year. It's not clear whether either policy protects our organization when we're off-site. Kathy is pursuing this.

Member recognition: Mindy said the website "vanity page" concept was a thorny issue. Obtaining members' consent to publicize their names is the primary concern. Further thought and discussion would be needed if we want to pursue this, but for now it's tabled.

New Business:

\$5,000 Gift: Until the funds are received, there's no action required on our part. Don told us that the company wants to make a presentation of their check, according to the volunteer who works for the company.

Hiring Administrative Help: Jody asked if there was any interest in obtaining help with board members' daily tasks, such as database entry or emailing. She believes that such help would make positions on the board more attractive to newcomers. We agree that an assistant should be brought on as a contractor at an hourly wage. Chuck spoke about his experience at GTX Connect, where

contractors are paid \$21/hour with limits on the number of hours. A job description and pay rate are needed, and Jody and Chuck will work on this. We'll return to this topic in June.

Other: Ricki needs our help to revise the Lashley Trailblazer Award description and application. This will be on our May agenda.

Adjournment: There being no further business, this meeting was adjourned by acclamation at 10:38 a.m. Our next meeting will take place on April 16th at 9:30 a.m. in the classroom at the library.

Respectfully submitted,

Kathleen S. Yancy
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Secretary

March 23, 2025
Date